

## Meeting Minutes

Project: [< TT3 HOA Minutes – General Session – 10/16/2017 >](#)

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| Date and Time |  | Attendees   |
|---------------|--|---|
| 10/16/2017 7p |  | <u>Manager:</u> Carol Stein<br><u>Board:</u> Dave Phillips, Julie Cooke, Muriel Barton, Andrea Kim, Hopi Marcum<br><u>Homeowners:</u> Eric Lewis, Yvette Salmon<br><u>Absent:</u> |
| ID #          | Summary of Notes   |   |
| 1.            | Meeting called to order: 704pm   |   |
| 2.            | Budget update by Treasure – approved   |   |
| 3.            | September Minutes approved   |   |
| 4.            | Reserve study due 10/20 for review and study around budget planning  |   |
| 5.            | Announcement of Carol Stein’s pending retirement 12/1 and potential sales of management company to Accord. Board in process of interviewing management companies.                                      |   |
| 6.            | Board to review Landscape search packet presented by Muriel to replace meadow grass.   |   |
| 7.            | Board approved legal updates to Rules and Regs. Management company will follow up with mailing.  |   |
| 8.            | CC&R addendums still in progress.  |   |
| 9.            | Tree trimming date still to be announced first week of December.   |   |
| 10.           | Roof Maintenance including check all roofs and loose cables November 2 and 3. Discussion around owner installed sky lights and additional cost to maintain.  |   |
| 11.           | Main area hydrojetting 11/1. Garage area hydrojetting 11/4. Owners to be notified and asking for 100% participation to gain camera map of connections from garage lines to main. Individual cost \$89. |   |
| 12.           | Higgins notification going on for 12/8 and 12/9. Board seeing 100% participation for inspection and local treatment. Cost covered in plan. Non Toxic available.  |   |
| 13.           | Dave completed inspection of gutter guards with Greg Cooke and his drone.  |   |
| 14.           | Dave to review potential cement fill in and get bid under bench area at 358 Clybourne after recent water issue.  |   |
| 15.           | Continued discussion around on going dumping of items/furniture in alleys and curbs. All encouraged to call Burbank Bulky pickup Wednesday for Monday pick up.   |   |
| 16.           | Board approved legal updates to Satellite policy. Management company will follow up with mailing.  |   |
| 17.           | Upcoming board meeting 10/23 7pm 4430 Kling/Budget. 11/13 pm 7pm 44230 Kling/Monthly   |   |
| 18.           | General Session Adjourned: 855pm   |   |