

Meeting Minutes

Project: [< TT3 HOA Minutes – General Session – 09/18/2017 >](#)

Date and Time		Attendees
9/18/2017 7pm		<u>Manager:</u> Carol Stein <u>Board:</u> Dave Phillips, Julie Cooke, Andrea Kim, Muriel Barton, Hopi Marcum <u>Homeowners:</u> <u>Absent:</u>
ID #	Summary of Notes	
1.	Meeting called to order: 707pm	
2.	Meeting posts: General meeting notices with standard agenda will be announced 5 days prior to date. Executive meetings will be announced 2 days prior. If emergency meetings are held, notes will be listed at following meeting. Email will be the delivery method.	
3.	Financial review: increased cost due to legal fees required for pending issues.	
4.	Reserve Study under way. Notes to be returned in approximately 30 days for review and vote. One change allowed in cost upon review.	
5.	Drip water irrigation valve replaced. Clean up effort completed. Management company working with KRM insurance. Board vote approved testing and clean up effort advance. Remediation mold test passed approval 9/12.	
6.	KRM removing dead and over grown meadow grass during regular hours. Review under way of drip irrigation, bark covering, future planting in fall. Budget review required.	
7.	HOA Rules/Regs will now be completed by a lawyer due to need to comply with multiple documents and regulations. Date tba.	
8.	Driveway sealing date to be announced for Clybourn alley. Tentative Oct/Nov.	
9.	Tree Trimming date to be announced in Dec/Jan for patio and exterior trees.	
10.	Pool heater to be turned off this week.	
11.	Roof maintenance to be booked for all roofs this year and will seek to pin down lose cables.	
12.	Hydrojetting of drains to be booked in November. Board recommending a camera/cleaning of all garage lines this fall as well. Date to be announced.	
13.	Annual Termite checking to be scheduled in November. Board will seek to have 100% participation of check and treat during review for good of common structure.	
14.	Next meeting 10/16 7pm 4436 Kling St.	
15.	2018 Budget review process to begin.	
16.	General minutes from 8/10 approved.	
17.	General Session Adjourned: 851pm	