

## Meeting Minutes

Project: ≤ TT3 HOA Minutes – General Session – 03/20/2018>

Date and Time		Attendees
3/20/2018 7pm		<u>Manager:</u> Erik Mendez <u>Board:</u> Dave Phillips, Hopi Marcum, Andrea Kim <u>Homeowners:</u> Wilson Roth, Bruce Watkins, Yvette Salmon, Robert Hooven, Jewel Fiorito <u>Absent:</u> Muriel Barton
ID #	Summary of Notes	
1.	Meeting called to order: 7:01pm	
2.	February meeting minutes approved.	
3.	Dave will address gutter/downspout leaks with Gutter company.	
4.	Erik represented Treasury Report and outlined pay back reserve from operating fund for insurance payment.	
5.	New tree installed on Kling easement.	
6.	Old/new board will set a date to go through old boxes of archive records. Erik to provide check list and record retention policy as guideline.	
7.	Letter to 4450 regarding root clog mailed.	
8.	My Green Condo training will be set up with new board.	
9.	Robert Hooven will review gate closures to mitigate closure sound if possible.	
10.	Dave will proceed with Mr. Roseman on the Maintenance Matrix.	
11.	Code of Conduct and Architectural guide will be addressed by new board.	
12.	ONIT will start monthly walk through inspections and reports.	
13.	CCR's amendment vote schedule due 5/7. Questions at Annual meeting 4/9.	
14.	Rules & Regs and Satellite Policy to be mailed. Questions at Annual meeting 4/9. Effective 4/27.	
15.	Dave to collect all bills and submit to KMS insurance regarding water damage claim. Motion approved 3-0.	
16.	Dave to review location of annual meeting on 4/9.	
17.	General Session Adjourned: 8:11pm	